



Individual Tenant

TENANT INFORMATION SHEET
(Information needed to prepare rental agreement for an individual tenant)

Please fill in the following information so we can prepare your self-storage rental agreement. Please print or write legibly.

- 1. Your name
2. Your date of birth
3. Your mailing address for all mailed notices
4. Your email address for all emailed notices
5. Your employer's name
6. Your Social Security number
7. Your home phone
8. Your work phone
9. Access rights for others. List other person(s) you want specifically named in the rental agreement...
10. Emergency contacts. List other person(s) who we may contact in an emergency...
11. Military?
12. Your driver's license: State License number Expiration date
13. Other photo ID if you have no driver's license (describe type)
14. Your vehicle license plate: State License plate number
15. If not listed above, your home address
16. Generally describe what will be stored
17. How did you find out about us?

NOTICE: For security and environmental protection purposes, photographing, and videotaping may occur and thumb printing of tenants or photocopying their driver's license may be required, at the facility owner's option. Owner has no duty to do so.

Date Your signature

**TENANT INFORMATION SHEET**

(Information needed to prepare rental agreement for a business tenant)

Please fill in the following information so we can prepare the self-storage rental agreement. Please print or write legibly.

1. Name of business who will be the "tenant" under the rental agreement \_\_\_\_\_
2. Kind of business entity:  sole proprietorship  corporation  general partnership  L.P.  L.L.C.  other \_\_\_\_\_
3. Type of business (products or services rendered) \_\_\_\_\_
4. Tenant's mailing address for all mailed notices \_\_\_\_\_  
(P.O. Box or street address, city, state, and ZIP)
5. Business email for all emailed notices \_\_\_\_\_@\_\_\_\_\_
6. Business tax ID number \_\_\_\_\_ Business phone (\_\_\_\_\_) \_\_\_\_\_
7. Alternate phone (\_\_\_\_\_) \_\_\_\_\_ Business fax (\_\_\_\_\_) \_\_\_\_\_
8. List all person(s) to be specifically named in the rental agreement as people to whom we are authorized to provide your space number, access code, account status, or assist with lock cutting, i.e., persons who may break the tenant's lock on the storage unit (if necessary) to gain entry and to whom we may give a facility access code without us having to check with you for authorization.  
(1) *any officer or manager of the business (strike through if not applicable), and*  
(2) \_\_\_\_\_
9. List the name and after-hours phone number of person(s) who we may contact in an emergency (fire, flood, missing lock, etc.).  
(1) Name \_\_\_\_\_ Work and cell phones \_\_\_\_\_  
Address \_\_\_\_\_ Email address \_\_\_\_\_  
(2) Name \_\_\_\_\_ Work and cell phones \_\_\_\_\_  
Address \_\_\_\_\_ Email address \_\_\_\_\_
10. Driver's license of person signing below: State \_\_\_\_\_ License number \_\_\_\_\_ Expiration date \_\_\_\_\_
11. Other photo ID of person signing below if no driver's license (describe type) \_\_\_\_\_
12. Vehicle license plate of vehicle being driven today by person signing below: State \_\_\_\_\_ License plate # \_\_\_\_\_
13. You (the person signing below) represent that (*check one*):  
 you are an officer or manager of the above business, with authority to sign on behalf of the business, or  
 you have written authority to sign for the business and have provided us a copy, executed by an officer or manager of the business, or  
 you have oral authority to sign for the business and will promptly provide us with written authority from an officer or manager of the business.
14. Any other addresses that the business has (other P. O. Boxes or street addresses) \_\_\_\_\_
15. How did you find out about us?  drove by  Yellow Pages  recommended by another person  newspaper  Internet  
 other: \_\_\_\_\_

*NOTICE: For security and environmental protection purposes, photographing and videotaping may occur and thumb printing of tenant representatives or photocopying their driver's license may be required, at the facility owner's option. Owner has no duty to do so.*

\_\_\_\_\_  
Date Your signature and title Your printed name

**AUTHORIZATION**

If the self-storage rental agreement is not being signed by an officer or manager of the business, the undersigned officer or manager authorizes the above person to sign the lease on behalf of the business. Fax signatures on this authorization are binding. The undersigned is faxing this authorization to the self-storage facility at the following fax number (\_\_\_\_\_) \_\_\_\_\_

\_\_\_\_\_  
Date Signature and title Printed name